

ANNUAL PROCUREMENT PLAN

(Fiscal Year : 2026 -27)

Ministry/ Division : Ministry of Finance, Controller General of Accounts.
 Agency : Office of the Chief Accounts and Finance Officer, Pension and Fund Management.
 Procuring Entity Name & Code : CAFO/ Pension and Fund Management

Package No.	Description of Procurement	Unit	Quantity	Procurement Method & type	Contract Approving Authority	Source of Fund	Estimated Cost (bdt)	Remarks
1	2	3	4	5	6	7	8	9
GR-1	Procurement of Computer (3255101)	No.	06	Quotation	CAFO	GOB	3,50,000/-	
GR-2	Procurement of Computer accessories (4112202)	No.	84	DPM	CAFO	GOB	3,60,000/-	
GR-3	Procurement of furniture (4112314)	No.	11	Quotation/DPM	CAFO	GOB	2,25,000/-	
GR-4	Procurement of Stationaries (3255105)	No.	1184	DPM	CAFO	GOB	5,50,000/-	
GR-5	Procurement of cleaning goods (3211102)	No.	487	DPM	CAFO	GOB	1,25,000/-	
GR-6	Procurement of Internet/fax/talex (3211117)	No.	08	DPM	CAFO	GOB	3,00,000/-	
Total=							19,10,000/-	

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GS-1	Procurement of Outsourcing (3211131)	No.	18	Quotation	CAFO	GOB	52,15,879/-	

ANNUAL PROCUREMENT PLAN (DETAIL)

(Fiscal Year : 2026 -27)

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Package No.	Description of Procurement	Unit	Quantity	Procurement Method & type	Contract Approving Authority	Source of Fund	Estimated Cost (bdt)
GR-1	Procurement of Computer (3255101)	No	06	Quotation	CAFO	GOB	3,50,000/-
	Detail	Sl	Item	No.of unit	Estimated Price per unit (bdt)	Total estimated price (bdt)	
		01.	Desktop Computer	04	70,000/-	2,80,000/-	
	02.	Printer	02	35,000/-	70,000/-		

Package No.	Description of Procurement	Unit	Quantity	Procurement Method & type	Contract Approving Authority	Source of Fund	Estimated Cost (bdt)	
GR-2	Procurement of Computer accessories (4112202)	No.	84	Quotation	CAFO	GOB	3,60,000/-	
	Detail	Sl	Item	No.of unit	Estimated Price per unit (bdt)	Total estimated price (bdt)		
		01.	Scanner	04	12,000/-	48,000/-		
		02.	Mouse	15	600/-	9,000/-		
		03.	Mouse (Wireless)	06	2,500/-	15,000/-		
		04.	Router	06	5,000/-	30,000/-		
		05.	Mouse Pad	12	250/-	3,000/-		
		06.	Pen drive (64GB)	04	1,000/-	4,000/-		
		07.	Toner	20	2,000/-	40,000/-		
		08.	Toner (107a)	02	7,500/-	15,000/-		
		09.	Keyboard	15	1,000/-	15,000/-		
10.	Miscellaneous (emergency purpose)			1,81,000/-				

Package No.	Description of Procurement	Unit	Quantity	Procurement Method & type	Contract Approving Authority	Source of Fund	Estimated Cost (bdt)
GR-3	Procurement of furniture (4112314)	No.	11	Quotation	CAFO	GOB	2,25,000/-
	Detail						
		Sl	Item	No.of unit	Estimated Price per unit (bdt)	Total estimated price (bdt)	
		01.	Full Secretariat table	01	1,50,000/-	1,50,000/-	
		02.	Guest Chair	10	6,000/-	60,000/-	
03.	Miscellaneous (emergency purpose)			15,000/-			

Package No.	Description of Procurement	Unit	Quantity	Procurement Method & type	Contract Approving Authority	Source of Fund	Estimated Cost (bdt)																																																																						
GR-4	Procurement of Stationaries (3255105)	No.	1184	Quotation	CAFO	GOB	5,50,000/-																																																																						
	Detail	<table border="1"> <thead> <tr> <th>Sl</th> <th>Item</th> <th>No.of unit</th> </tr> </thead> <tbody> <tr><td>01.</td><td>Paper (A4 & Legal)</td><td>70</td></tr> <tr><td>02.</td><td>Sticky pad</td><td>20</td></tr> <tr><td>03.</td><td>File tag</td><td>5</td></tr> <tr><td>04.</td><td>Stapler machine</td><td>30</td></tr> <tr><td>05.</td><td>Stapler pin</td><td>100</td></tr> <tr><td>06.</td><td>Audit register</td><td>2</td></tr> <tr><td>07.</td><td>GPF register</td><td>2</td></tr> <tr><td>08.</td><td>Bill receive register</td><td>15</td></tr> <tr><td>09.</td><td>Scale</td><td>60</td></tr> <tr><td>10.</td><td>Highlighter</td><td>60</td></tr> <tr><td>11.</td><td>Pen</td><td>500</td></tr> <tr><td>12.</td><td>Pencil</td><td>100</td></tr> <tr><td>13.</td><td>Punch machine</td><td>20</td></tr> <tr><td>14.</td><td>Staple remover</td><td>20</td></tr> <tr><td>15.</td><td>Calling bell</td><td>12</td></tr> <tr><td>16.</td><td>Calculator</td><td>30</td></tr> <tr><td>17.</td><td>Multiplug</td><td>50</td></tr> <tr><td>18.</td><td>kettle</td><td>6</td></tr> <tr><td>19.</td><td>Light (box)</td><td>12</td></tr> <tr><td>20.</td><td>towel</td><td>60</td></tr> <tr><td>21.</td><td>Cup Set</td><td>10</td></tr> <tr><td>22.</td><td>Miscellaneous</td><td></td></tr> </tbody> </table>						Sl	Item	No.of unit	01.	Paper (A4 & Legal)	70	02.	Sticky pad	20	03.	File tag	5	04.	Stapler machine	30	05.	Stapler pin	100	06.	Audit register	2	07.	GPF register	2	08.	Bill receive register	15	09.	Scale	60	10.	Highlighter	60	11.	Pen	500	12.	Pencil	100	13.	Punch machine	20	14.	Staple remover	20	15.	Calling bell	12	16.	Calculator	30	17.	Multiplug	50	18.	kettle	6	19.	Light (box)	12	20.	towel	60	21.	Cup Set	10	22.	Miscellaneous		
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GR-5	Procurement of cleaning goods (3211102)	No.	487	Quotation	CAFO	GOB	1,25,000/-	
	Detail	Sl	Item	No.of unit	Estimated Price per unit (bdt)	Total estimated price (bdt)		
		01.	Water Filter Kit	24	100/-	2,400/-		
		02.	Har pick	24	150/-	3,600/-		
		03.	Glass Cleaner	10	200/-	2,000/-		
		04.	Laijol	12	300/-	3,600/-		
		05.	Cleaning Brush	12	300/-	3,600/-		
		06.	Mop	20	350/-	7,000/-		
		07.	Basket	10	200/-	2,000/-		
		08.	Duster	60	50/-	3,000/-		
		09.	Broom	15	300/-	4,500/-		
		10.	Tissue	300	----	10,000/-		
11.	Miscellaneous				83,300/-			

Package No.	Description of Procurement	Unit	Quantity	Procurement Method & type	Contract Approving Authority	Source of Fund	Estimated Cost (bdt)					
GR-6	Procurement of Internet/fax/talex (3211117)	No.	08	Quotation	CAFO	GOB	3,00,000/-					
								Detail	Sl	Item	Company	Total estimated price (bdt)
									01.	Monthly Charge for Cloud Server for hosting Call Center Solution with Solution Maintenance	(BOL)	1,92,000/-
									02.	Monthly Bill for 10 Mbps Internet Bandwidth	(BOL)	
									03.	কলসেন্টার মেইনট্যান্স Outgoing Calls Maintained	(BOL)	
									04.	SSL Certificate	(BOL)	10,500/-
									05.	Server Setup	(BOL)	15,000/-
									06.	cPanel License	(BOL)	44,000/-
									07.	Imunify 360 Security	(BOL)	12,000/-
									08.	Miscellaneous (emergency purpose)		26,500/-

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GS-1	Procurement of Outsourcing (3211131)	No.	18	Contract	CAFO	GOB	52,15,879/-	
	Detail	Sl	Item	No.of unit	Estimated price yearly (bdt)	Estimated Service Charge & VAT Yearly (bdt)		Total estimated price yearly (bdt)
		01.	Monthly Service Charge	18	39,26,880/-	8,14,828/-		47,41,708/-
		02.	Yearly Festival Allowance	18	3,27,240/-	67,903/-		3,95,143/-
03.		New Year Allowance	18	65,448/-	13,582/-	79,028/-		

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